

The District Municipality of Muskoka is currently recruiting for a

# Manager, Infrastructure Engineering

Posting Date: Wednesday, November 26, 2025

Closing Date: Wednesday, December 17, 2025 @ 12:00 NOON

Starting Rate: \$112,338

Salary Range: \$112,338 - \$131,420 Hours of Work: 37.5 hours per week Classification: Management, Class M4

Status: Permanent full-time

#### The District:

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. It's what we do!

#### The Opportunity:

The Manager, Infrastructure Engineering oversees staff, general contractors, consultants and external agencies involved in the planning and design stage of all projects administered directly by the District's Public Works division. Represents the District on projects administered by consultants as required. Maintains close communication with utility companies, consulting engineers, area municipalities, and other levels of government.

#### What you will do:

- Manage, review and approve Bridge, Culvert and Structural appraisals in compliance with District by-laws, provincial and federal statutes, regulations and guidelines.
- Manage the design, preparation of plans, specifications and contract documents, tendering, construction
  and administration of all horizontal and vertical infrastructure works and ensure compliance with District bylaws, provincial and federal statutes, regulations and guidelines.
- Manage, review and approve the planning and design of capital water/wastewater, road and bridge reconstruction and rehabilitation projects including the Port Carling Locks.
- Manage and collaborate with Area Municipalities on joint infrastructure projects as it relates to planning, design and capital budgeting.
- Manage environmental assessment processes including public consultation.
- Oversee engineering support services such as asset management, infrastructure analysis, road and bridge appraisals.
- Manage employees in a manner consistent with District values, policies and procedures, including selection, work scheduling, training and performance evaluations.
- Ensure that employees work safely and in compliance with applicable statutes and regulations and with the safe work procedures and directives as established by the District.
- Review and approve plans, specifications and contract documents prepared by consultants.
- Prepare and compile the capital budget and ten-year capital forecast for all road, structural, culvert assets including the Port Carling Locks.
- Review and manage the timing and scope of Area Municipal and Water/Wastewater capital plans as they
  relate to asset management needs to ensure coordinated delivery of joint infrastructure projects.
- Participate in the resolution of contract disputes and claims.
- Prepare reports to the Engineering & Public Works Committee and make presentations as required.
- Perform related duties as assigned.

## What you will need:

- Graduate of a university program in Civil Engineering (preference will be given to applicants with a focus on structural engineering)
- Member in good standing with Professional Engineers Ontario (PEO)
- Five (5) years directly related post-graduate experience, including a minimum of two (2) years' experience in a supervisory or management capacity
- Thoroughly familiar with municipal engineering standards and practices
- Working knowledge of computer assisted engineering methods and management information systems
- Proven ability to accomplish performance objectives, demonstrated technological proficiency and welldeveloped leadership, organization, written and oral communication skills.
- Valid Ontario driver's license

# What we are offering:

The District is proud to offer the following benefits with this job:

- Health benefits
- Paid vacation
- Paid leaves

- OMERS pension
- Work-life flexibility
- · Perks and discounts
- Wellness programs
- Fostering and fun environment
- Professional development and education opportunities
- Pay range progression based on length of time in the job and satisfactory performance

## The Next Step

If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect, Innovation, Service and Equity), submit your application using the apply now link below.

**APPLY NOW** or visit our **careers page** for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.